KeralaState AIDS Control Society

Red Cross Road, Thiruvananthapuram -695035

Phone : 0471-2304882, 2303763, Fax : 2305183

No: KSACS/199/2025/AdmnIII **28.08.2025**

Kerala State AIDS Control Society will be conducting recruitment to the following posts:

Cat. No.	Designation	Mode of Appointment	No. of vacancy	Qualification& Experience	Vacancy at
02/2025	Divisional Assistant	Contract	Not specified	Essential Qualification: 1. Graduation in any subject 2. Working Knowledge of Computers, with Office package essential (Preference will be given to candidates from KP/PLHIV Community)	Thiruvananthapuram
03/2025	Computer Literate Steno	Contract	Not Specified	1. Graduation in any subject 2. Working Knowledge of Computers, with Office package essential 3. Skill in stenography 80/30 wpm (English and Malayalam) (Preference will be given to candidates from KP/PLHIV Community)	

Salary

For Both posts - Consolidated pay of Rs 23,800/- per month

Age Limit

Max age limit to apply– 36(as on 01.01.2025)

General Conditions

- Application form can be downloaded from the web site *www.ksacs.kerala.gov.in*.
- Application in the **prescribed format along with attested copies of relevant certificates** showing qualification and experience may be sent by post. The Application without signature will be summarily rejected.
- Before applying, candidates should ensure that they fulfill all the eligibility criteria mentioned in the advertisement.

- The selection process will be based on academic qualification & experience; and may also include written test/skill test (wherever required), interview as may be decided depending on the total number of eligible applicants. Selection process will be held at Thiruvananthapuram.

- Kerala State AIDS Control Society reserves the right to cancel this notification and/or to limit the appointment to certain area.

- In case of false or insufficient information/lack of proof to ascertain the eligibility of the applicant, their candidature will summarily be rejected at any stage of the selection process.

- Documents to prove Qualification, Age, Experience etc. have to be produced as and when called for.

- Duly signed application forms submitted in the prescribed formatonly will be considered.

- Contract will be initially for a period of one year, which may be extended further at the discretion of the Kerala State AIDS Control Society. Application may be sent to "**The Project Director, Kerala State AIDS Control Society, Red Cross Road, Thiruvananthapuram-695035**". The envelope should be superscribed with the name of the post for which application is being made. Other applications will be rejected.

Last date of receiving applications is **20 days** from the date of publication of this notification in website/newspapers. Applications received after 4 pm on the above datewill be summarily rejected.

Project Director